

e-Profile
Release Guide
3.8.0

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Version 1.0

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Purpose

This Release Guide provides a brief synopsis of the new features within the next release of e-Profile. The User Guides are modified to reflect the new changes of the application and are made available to the users for review/download.

These changes include the following:

Temporary Profiles - the following changes have been made to the temporary profile process -

- A separate button has been added to allow Providers to expire an active temporary profile immediately.
- The 90-day default when initiating temporary profiles has been removed. Providers must enter in the correct number of days, or use the calendar feature, to indicate length and expiration date of profile.
- All temporary profiles, regardless of length, will be loaded into MEDPROS. Previously only temporary profiles greater than 30 days were posted.
 - All temporary profiles with a PULHES of '3' or '4' will flag the Soldier as MND 'Y'
 - Temporary profiles greater than 30 days will flag the Soldier as MRC 3B.
 - Temporary profiles 30 days or less will flag the Soldier as MRC 3A, unless Soldier has another medical non-deployable condition (i.e., pregnancy).

PULHES Verification – to improve data quality, a pop-up message will be displayed asking the Provider to verify the PULHES before the profile is submitted.

Profile Code 'S' Implementation – the new Profile Code 'S' indicating the Soldier has been through the MEB and meets retention standards has been implemented.

Miscellaneous Tasks –

- Commander Review – temporary profiles have been added to the Commander Review tab. Commanders, Unit Clerks (i.e., 1SG), etc. must view the profiles through the Commander Review option to flag the profile has being viewed.
- Changes were made to the registration process to allow Foreign Nationals to register and access e-Profile.
- The MMRB Module has been renamed to MAR2 (MOS Administrative Retention Review).
- The Referral Module within e-Profile is being retired effective 9 MAY. The functionality is being subsumed by the new eCASE Module in MED-CHARTS. More information to follow.

For questions, please contact the MODS Help Desk at 1-888-849-4341 or medpros-eprofile@asmr.com.

Temporary Profiles

Expire Button

Providers can expire an active temporary profile immediately by clicking the new 'expire' button. This will allow the Provider to expire a temporary profile without downgrading. The new expiration date will be sent to MEDPROS.

User Action	What to Check/System Response
Select the temporary profile to expire	The temporary profile will be displayed with an option to expire the profile.

The screenshot shows the 'Profile > View Profile' page. At the top, there is a red bar for 'Protected Health Information' and a 'help center' link. Below this, there are buttons for 'View PDF Form', 'Modify / Downgrade', 'Extend', and 'Expire'. The 'Expire' button is circled in red. The main content area displays 'SOLDIER INFORMATION' for a soldier with PID: 2366, Parent: 0, Profile: Temporary, Name: FT LEE 6 SOLDIER 5, SSN: xxxxx3340, DOB: 19800202, Grade: CPL, Unit: W1D41M, and PMOS: 11B. The 'MEDICAL CONDITION' section shows 'Shoulder dislocation' with a checked 'INJURY? Or ILLNESS/DISEASE?' box. The 'PULHES' section shows a 'Temporary' profile with a '3' in the 'L' column. The 'PROFILE TYPE' section shows 'a. TEMPORARY PROFILE' with an expiration date of 20110604 and 'b. PERMANENT PROFILE' with 'X' marks in the 'YES' and 'NO' columns. The 'FUNCTIONAL ACTIVITIES' section has 'YES' and 'NO' columns.

Note: This option is not available for the auto-generated temporary profiles created at first signature of the permanent profile.

Note: This option is specifically for expiring a temporary profile immediately. No other changes will be allowed.

User Action	What to Check/System Response
Click the 'expire' button to expire the temporary profile immediately.	A popup will be displayed confirming action to expire temporary profile. Click OK to submit profile to expire. Click Cancel to return to profile view.

Profile > View Profile ? help center

Protected Health Information

View PDF Form Modify / Download Extend Expire

SOLDIER INFORMATION		Unit: W1D41M PMOS: 11B	
PID: 2366 Parent: 0 Profile: Tempora		P U L H E S	
1. MEDICAL CONDITION: <i>(Description in lay terminology)</i>		ary	1 3 1 1 1 1
•Shoulder dislocation		ent	
4. PROFILE TYPE			YES NO
a. TEMPORARY PROFILE <i>(Expiration date YYYYMM)</i>			X
b. PERMANENT PROFILE <i>(Reviewed and validated with every periodic health assessment or after 5 years from the date of issue)</i>			X
5. FUNCTIONAL ACTIVITIES THAT EVERY SOLDIER REGARDLESS OF MOS MUST BE ABLE TO PERFORM. IF SOLDIER CANNOT PERFORM ANY ONE OF THESE TASKS, THEN THE PULHES MUST CONTAIN AT LEAST ONE "3" AND SOLDIER MUST BE REFERRED TO A MEB. CAN THE SOLDIER:			YES NO
Carry and fire individual assigned weapon?			X
Evade direct and indirect fire?			X

Note: The expiration date of the temporary profile will be modified to reflect current date. This will not require the profile to be resigned. A new temporary profile will not be generated.

Temporary Expiration Date

The 90-day default expiration date has been removed when initiating a temporary profile. Providers must now enter in the days to indicate the length of the profile. Providers may also enter in an expiration date or use the calendar icon to select a date.

User Action	What to Check/System Response
Initiate a new temporary profile	A dropdown will be displayed allowing the Provider to select the number of days to reflect the length of the profile. The Expiration Date will automatically be calculated.

Profile > Create Profile help center

Protected Health Information

Profile: **Temporary** Name: **FT** **SOLDIER S** SSN: **xxxxx3340** DOB: **19800202** Grade: **CPL** Unit: **W1D41M** PMOS: **11B**

Diagnosis | Activities | Restrict | Disposition | Review and Submit

Profile Details

Is the Primary Diagnosis: Injury s

Is the Diagnosis Duty Related: Yes No Unknown (Note: Does not imply an LOD has been started)

Length of Profile: (90 days maximum) Days Expiration Date:

Is the Diagnosis Duty Related: Yes No Unknown (Note: Does not imply an LOD has been started)

Length of Profile: (90 days maximum) Days Expiration Date:



Note: When selecting the number of days, the Expiration Date is automatically calculated. Once entered, either the days or date can be modified before submitting.

User Action	What to Check/System Response
	Enter in the specific expiration date or use the calendar icon to select a date. The number of days reflecting the length of the profile will automatically be calculated.

Profile: **Temporary** Name: **FT LEE 6 SOLDIER S** SSN: **xxxxx3340** DOB: **19800202** Grade: **CPL** Unit: **W1D41M** PMOS: **11B**

Profile Details

Is the Primary Diagnosis: Injury Illness

Is the Diagnosis Duty Related: Yes No Unknown (Note: Does not imply an LOD has been started)

Length of Profile: (90 days maximum) Days Expiration Date: 

Disposition:

Comments: (7000 characters max) 

June, 2011

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

Today: May 4, 2011



Note: When selecting the date, the number of days reflecting the length of the profile will automatically be calculated.

Temporary Profiles Reflected in MEDPROS

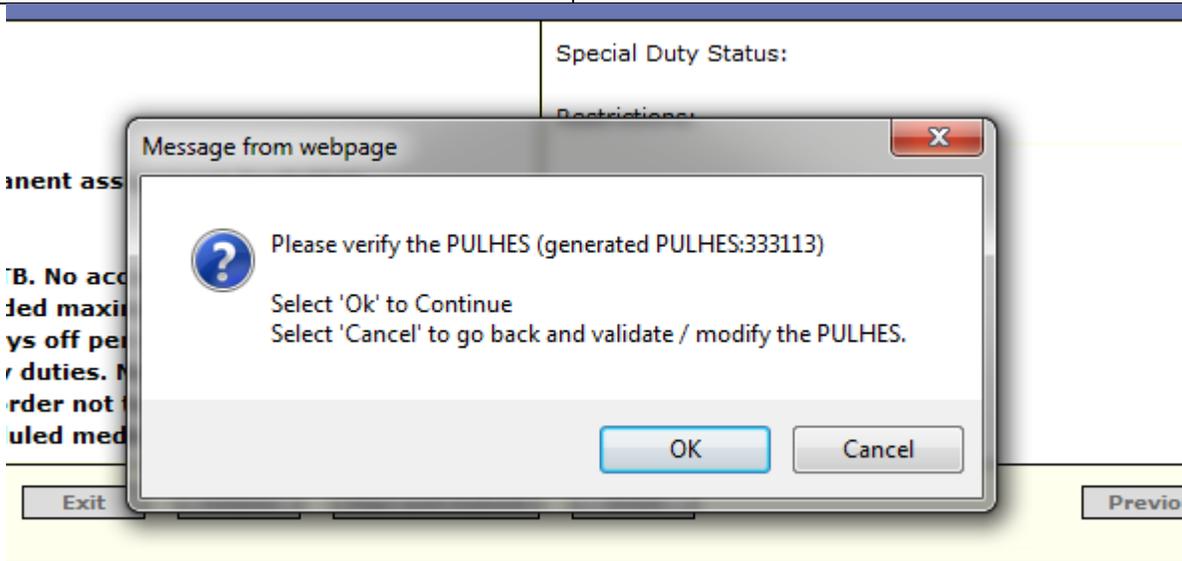
All approved temporary profiles in e-Profile, regardless of length or PULHES, will be posted to MEDPROS. When the temporary profile contains a PULHES of '3' or '4', the Soldier will be flagged as MND 'Y'.

- All temporary profiles, regardless of length, will be sent to MEDPROS and displayed in MWDE and the MODS Mainframe.
- Temporary 3/4 profiles, regardless of length, will set the MND flag to Y.
 - Soldiers with a temporary profile greater than 30 days with a PULHES of '3' or '4' that expires in more than 30 days will reflect a MRC 3B
 - Soldiers with a temporary profile with a PULHES of '3' or '4' that expires within 30 days will reflect a MRC 3A.
- When the temporary profile expires, the MND will automatically revert to N unless the Soldier has another medical non-deployable condition.
- Please note that outside the auto-generated temporary profiles that are initiated upon 1st signature of the permanent and expire when the permanent profile is approved or rejected, temporary profiles 'stand alone'. Initiating a Permanent profile or another temporary profile does not expire or affect another temporary profile. A Soldier can have multiple temporary profiles documenting a variety of conditions. They would only expire at their natural expiration date or if a provider manually downgraded or expired the temporary profile.

PULHES Verification

e-Profile generates a default PULHES based on the functional activities and restrictions documented in the profile. The generated PULHES should be used as a guide only and needs to be verified before submitting the profile. If the generated PULHES is not modified with the required comment supplied, a pop-up message will be displayed asking Provider to verify and confirm.

User Action	What to Check/System Response
Initiate a temporary and permanent profile, submitting profile with PULHES system generates.	A pop up message will be returned instructing Provider to verify PULHES.



Note: If the provider modifies the PULHES, the pop up message will not display.



Note: This message is returned when profile is routed or submitted for 1st signature, not when submitted for approval at 2nd signature.

Profile Code / Board for Profiles

Profile Code 'S'

The new profile code ('S') indicating the Soldier has been through a MEB and meets retention standards was included in the revised AR 40-501. Profile Code 'S' has been added to e-Profile and MEDPROS. If the profile indicates a Soldier has been through MEB and meets retention standards, block 7 of DA 3349 will have the appropriate board crossed out to denote no new board is needed.

User Action	What to Check/System Response
Provider would post Profile Code 'S' on permanent profile when Soldier has been through MEB and found RTD / FFD.	Block 7 on the DA 3349 indicating the Soldier Meets Retention Standards IAW Chapter 3 AR 40-50 will be checked, with the NEEDS MEB crossed out. The message 'Soldier retained by MEB, no further board action required' is populated in Block 8.

PHYSICAL PROFILE	
For use of this form, see AR 40-501; the proponent agency is the Office of the Surgeon General.	
1. MEDICAL CONDITION: (Description in lay terminology) PTSD	<input checked="" type="checkbox"/> INJURY? Or <input type="checkbox"/> ILLNESS/DISEASE? 2. CODES (Table 7-2 AR 40-501) S
3.	P U L H E S Temporary Permanent 3 3 2 1 1 3
4. PROFILE TYPE	YES NO
a. TEMPORARY PROFILE (Expiration date YYYYMMDD) (Limited to 3 months duration)	<input type="checkbox"/> <input checked="" type="checkbox"/>
b. PERMANENT PROFILE (Reviewed and validated with every periodic health assessment or after 5 years from the date of issue)	<input checked="" type="checkbox"/> <input type="checkbox"/>
5. FUNCTIONAL ACTIVITIES THAT EVERY SOLDIER REGARDLESS OF MOS MUST BE ABLE TO PERFORM. IF SOLDIER CANNOT PERFORM ANY ONE OF THESE TASKS, THEN THE PULHES MUST CONTAIN AT LEAST ONE "3" AND SOLDIER MUST BE REFERRED TO A MEB. CAN THE SOLDIER:	
FUNCTIONAL ACTIVITY:	YES NO
a. Carry and fire individual assigned weapon?	<input type="checkbox"/> <input checked="" type="checkbox"/>
APFT SIT-UPS	<input type="checkbox"/> <input checked="" type="checkbox"/>
APFT SWIM	<input type="checkbox"/> <input checked="" type="checkbox"/>
APFT PUSH UPS	<input type="checkbox"/> <input checked="" type="checkbox"/>
APFT BIKE	<input type="checkbox"/> <input checked="" type="checkbox"/>
7. DOES THE SOLDIER MEET RETENTION STANDARDS IAW CHAPTER 3 AR 40-501?	
YES <input checked="" type="checkbox"/> NEEDS-MMRB- NO <input type="checkbox"/> NEEDS-MEB	
8. FUNCTIONAL LIMITATIONS AND CAPABILITIES AND OTHER COMMENTS:	
Recommend transfer to WTB. No access to weapons or ammunition. Must be afforded maximal opportunity for sleep (i.e. no shift work, at least 2 days off per week, no more than 8 hrs of work/day). No supervisory duties. No access to classified information. Recommend order not to drink alcohol. Must be allowed to attend all scheduled medical appointments. Soldier retained by MEB, no further board action required	



Note: A comment is added to block 8 indicating the Soldier has been through a MEB